

24 April 2019

Information Letter 02/2019

To: Board Level and Day to Day contacts of Water and Sewerage Companies and Water Companies in England and Wales

Dear Sir/Madam

Reporting Requirements under Regulation 28 of the Water Supply (Water Quality) Regulations 2016 (as Amended) and the Water Supply (Water Quality) Regulations 2018 (Wales) (the Regulations)

1. Purpose

1.1. The purpose of this letter is to provide companies¹ with updated reporting requirements for regulation 28(4) of the Regulations.

2. Reporting under Regulation 28(4)

2.1. The Inspectorate initially provided guidance, and a data specification, in February 2014 (IL 02/2014). The specification was updated after review in February 2015 (IL 01/2015) and August 2018 (IL 02/2018).

2.2. The latest review was completed early this year, and the Inspectorate will endeavour to carry out a review by the end of February each year, to consider improvements. Companies may suggest improvements through the Water UK Water Safety Planning Forum.

3. Risk Assessment Report Specification

3.1. Annex A (Guidance and Specification – Regulation 28 Reports) to this letter contains the consolidated guidance and data specification for reporting against regulation 28 of the Regulations.

3.2. The key changes are summarised in the first section of the specification.

3.3. The Inspectorate's database will continue to automatically generate emails which summarise load errors of both monitoring variation applications and risk assessment reports. These emails will be sent to the email addresses previously supplied by companies.

¹ This term refers to water undertakers and water supply licensees.

4. Required action by companies

- 4.1. To submit to the Inspectorate on 21 October 2019, a full resubmission of all regulation 28 reports for risk assessments using the updated reporting arrangements appended to this letter and available on the Inspectorate's website.
- 4.2. If the Company's risk assessment methodology has been revised, this should also be submitted with the October resubmission, along with the risk review procedure.

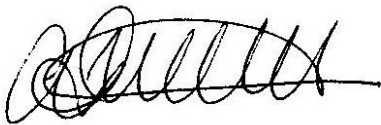
5. Enquiries

Any enquiries regarding this letter should be made to Annabelle May on 020 8026 4322 or by email to annabelle.may@defra.gov.uk

Copies of this letter are being sent to Michael Roberts, Chief Executive, Water UK; Jan Dixon and Kirstin Green, Water Resources Management, Efficiency, Innovation, Drainage & Sewers, Department for Environment, Food and Rural Affairs; Eifiona Williams, Water Management Team, Welsh Government; Sue Petch, Drinking Water Quality Regulator for Scotland; Catriona Davis and David O'Neill, Drinking Water Inspectorate for Northern Ireland; Tony Smith and Chairs of the Regional Consumer Council for Water; Wei Xiao, Ofwat; Helen Wakeham, Environment Agency; Benedict Duncan, Food Standards Agency; and Stephen Robjohns and Ovnair Sepai at Public Health England.

This letter is being sent electronically to Board Level and day to day contacts. Please acknowledge receipt by email to dwi.enquiries@defra.gov.uk. Hard copies are not being sent but the letter may be freely copied. Any enquiries about the letter should be addressed directly to dwi.enquiries@defra.gov.uk.

Yours faithfully



Annabelle May
Principal Inspector